



March 10, 2025

Per the procedures outlined in 04 NCAC 04M.0401-.0403, I submit to you the following materials for deaccessioning:

Office of Yadkin County Clerk of Superior Court, Judgment Docket.

Description, date, quantity: 1 volume, "Volume F," C.R.106.318. [1941-1956]. Last transferred 10/3/2017.

Rationale: This is a single volume transferred as part of a larger group of court records. During barcoding of the county records, staff discovered that this volume is blank and contains no information. Recommend deaccession and destruction. It appears the volume was supposed to cover 1941-1956, but the other volumes in the series span that period. The transfer included volumes D, F, and G. Volume D ends in 1941 and volume G covers 1941-1956. No volume E was included in the transfer.

Proposed disposition: Deaccession and destroy

Approval of Dr. Darin Waters: Approved on February 21, 2025

Submitted: Sarah E. Koonts, Division of Archives and Records



March 10, 2025

Per the procedures outlined in 04 NCAC 04M.0401-.0403, I submit to you the following materials for deaccessioning:

PC.1528 Mecklenburg Iron Works Records.

Description, date, quantity: 28 cubic feet, circa 1870-1960. Last transferred 08/20/1973.

Rationale: In 1973, the Carolina Steel Corporation donated the surviving records of the Mecklenburg Iron Works Inc, a wholly owned subsidiary of the corporation. An initial appraisal identified that a considerable volume of records had marginal archival value, and on September 10, 1976, the NC Historical Commission approved deaccessioning and destruction of 47 cubic feet of financial records, work orders, and correspondence judged to be routine records with transitory value. On November 21, 1985, the NC Historical Commission approved the deaccession of 650 blueprints for transfer to UNC Charlotte. Approximately 28 cubic feet of records from the original donation remain at the State Archives.

The division recommends deaccession and destruction of approximately 19 cubic feet of materials from circa 1870-1950s. Most are customer records maintained in folders that contain correspondence, orders, and invoices. All are in poor condition, being very dirty and needing extensive remediation before any use. The records have been treated for mold in the past. The financial ledgers and order books in this group also require cleaning and repair. While these records may have been held back from the 1976 deaccession due to some perception of potential archival value, these remaining records do not begin to fully describe the operations of the company and include limited customer files, journals, and some audit files. In view of the very limited research or historical value of these records, and the work that would be required to make them usable by researchers, deaccession is the best option. UNC Charlotte has no interest in these records.

The division recommends that 9 cubic feet of engineering drawings be deaccessioned and transferred to UNC Charlotte. These drawings show details of steelwork fabrication and plant items. Although some identify the structure and/or location, many do not which reduces their usefulness. This group included drawings of 19th century engines and plant items that may have historical value for researchers, but these would be better incorporated in the Mecklenburg Iron Works drawing collection at UNC Charlotte. They have agreed to this course of action.

Proposed disposition: Deaccession and destroy 19 cubic feet of remaining administrative records. Deaccession and transfer 9 cubic feet of engineering drawings to UNC Charlotte.

Approval of Dr. Darin Waters: February 21, 2025

Submitted: Sarah E. Koonts, Division of Archives and Records



March 10, 2025

Per the procedures outlined in 04 NCAC 04M.0401-.0403, I submit to you the following materials for deaccessioning:

State Board of Barber Examiners (now North Carolina Board of Barber and Electrolysis Examiners, Alphabetical Directory of All Barbers Card File.

Description, date, quantity: 3 reels of microfilm, 1929-1973. Record Services No. 1325.3. Last transferred 01/10/1992.

Rationale: Microfilm of card files containing information concerning licensed barbers in the state. Original retention instructions included transfer to the State Records Center immediately and every 10 years thereafter to be microfilmed for security storage and original records returned to the creating office. Original paper records were eligible for destruction when administrative value ended. The microfilm would be held for the agency for an additional 50 years and then destroyed. Current retention for licensing information is to retain until expiration or renewal plus three years. Barber licenses are renewed every two years, so all the records on the film have long past required retention. Additionally, a review of the records revealed minimal information about the license holders, and the records would be of little historical value. It appears that the film should only have been held in security storage and not accessioned into the permanent collections. The North Carolina Board of Barber and Electrolysis Examiners agrees with the recommendation.

Proposed disposition: Deaccession and destroy

Approval of Dr. Darin Waters: Approved on February 21, 2025

Submitted: Sarah E. Koonts, Division of Archives and Records