



**March 23, 2022**

Per the procedures outlined in 04 NCAC 04M.0401-.0403, I submit to you the following materials for deaccessioning:

**Department of Insurance, Insurance Companies Applications and Policies (Approved) File.**

**Description, date, quantity:** 181 cubic feet (of 182 total cubic feet), 965 reels, 1945-2000. Approved applications and policies from insurance companies applying to sell their life and health insurance policies in North Carolina. File includes insurance policies and procedures approved by the division. File also includes actuarial memorandums, images and related indexing data, policy approval numbers, policy approval dates, identification file numbers, descriptions of approved policies, and other related data which are scanned, saved onto the division's server, and routinely updated. Record Services No. 2292 (SR.9.13). Last transferred 3/31/2017.

**Rationale:** These records comprise new policies and templates submitted by insurance companies for approval by the Commissioner of Insurance under GS § 58-51-1. Paper records (181 cubic feet) cover the period 1945-1971. The paper records for 1972-2000 (1,088 cubic feet) were microfilmed on 965 reels and the paper records destroyed. Although these records were archival when accessioned under the Program Schedule, with the introduction of the Functional Schedule, the disposition changed to destroy after 3 years (RC.1332.3 Evaluations and Inspections), making these records eligible for destruction. (Copies of approved policies can be destroyed by insurance companies after 5 years under GS § 58-58-235). The records relate to routine evaluations and do not have archival or reference value to NC Department of Insurance (DOI) or researchers. DOI agrees with the appraisal conclusion—that these are nonarchival records that should not be maintained by the Archives—and has requested the records be destroyed.

**Proposed disposition:** Deaccession and destroy

**Approval of Dr. Darin Waters:** Approved on March 14, 2022

**Submitted:** Sarah E. Koonts, Division of Archives and Records



**March 23, 2022**

Per the procedures outlined in 04 NCAC 04M.0401-.0403, I submit to you the following materials for deaccessioning:

**Department of Crime Control and Public Safety, Planning Funds File.**

**Description, date, quantity:** 25 cubic feet, 1968-1983. Reference copies of applications for planning funds and correspondence concerning planning funds, and the Omnibus Crime Control Act. File includes information concerning procedures for application for law enforcement funds, fund availability plans, questions and answers about the Omnibus Crime Control Act, information on organizing local planning units, academic assistance in law enforcement planning, an explanation of riot funds, and HEW grant application for juvenile delinquency funds, and a list of counties, their population, population density, funding, and funding density. Record Services No. 723 (SR.129.1). Last transferred 5/24/1988.

**Rationale:** These are administrative and informational records related to the federal 1968 Omnibus Crime Control Act, which provides for routine federal funding to local law enforcement. The Governor's Crime Commission administered funding appropriated through the Act from the Law Enforcement Assistance Administration (LEAA). The LEAA was abolished in 1982, and the date range of these records correlates with the years the LEAA existed. For federal pass-through grants, the Functional Schedule sets a retention of 3 years after the submission of the final report (RC 532.3 Grants Administered by the Agency), which is the retention requirement outlined in 2 CFR § 200.333. Records related to specific grants are not part of this series, and thus, the records have little enduring historical value. The records are unlikely to be of interest to researchers, and Items 719 (minutes) and 720 (correspondence) contain records likely to be of more relevance to anyone researching the Crime Commission. The NC Department of Public Safety agrees with the appraisal conclusion—that these are nonarchival records that should not be maintained by the Archives—and has requested the records be destroyed.

**Proposed disposition:** Deaccession and destroy

**Approval of Dr. Darin Waters:** Approved on March 14, 2022

**Submitted:** Sarah E. Koonts, Division of Archives and Records



**March 23, 2022**

Per the procedures outlined in 04 NCAC 04M.0401-.0403, I submit to you the following materials for deaccessioning:

**Department of Public Instruction, Vouchers, Code 307.**

**Description, date, quantity:** 0.2 cubic feet, 1944-1945. Ledger book containing vouchers (Code 307) for administration and supervision. Record Services No. 1150. Last transferred 6/1/1962.

**Rationale:** Upon appraisal, the Government Records Section (GRS) found that these were carbon copies of vouchers sent to vendors and the State Auditor for costs charged to the Board of Education General Fund, Administration and Supervision account, meaning these were routine payments. These records were never archival and were transferred by discretion of a former GRS employee. With the introduction of the Functional Schedule, the records have a 3-year retention (RC 511.3 Accounts Payable). Additionally, we have many archived series related to the Board of Education's Controller's Office for the time period, which document the financial policies and decision affecting public instruction in NC as well as the actual monetary outlays. GRS has therefore concluded that the records do not have ongoing administrative, fiscal, or legal value or relevance for future researchers and historians and should be destroyed. NC Department of Public Instruction agrees with the appraisal conclusion—that these are nonarchival records that should not be maintained by the Archives—and has requested the records be destroyed.

**Proposed disposition:** Deaccession and destroy

**Approval of Dr. Darin Waters:** Approved on March 14, 2022

**Submitted:** Sarah E. Koonts, Division of Archives and Records